# 邀请信模版 英语范文推荐43篇

来源：网络 作者：蓝色心情 更新时间：2025-05-18

*邀请信模版 英语范文 第一篇to whom it may concern,this is to introduce to you mr. gao, the bearer of this letter, who is the head of ...*

**邀请信模版 英语范文 第一篇**

to whom it may concern,

this is to introduce to you mr. gao, the bearer of this letter, who is the head of the overseas inspection group sent by qinghua university. we should be highly gratified if you would be kind enough to provide them with guidance and conveniences when they visit your company.

respectfully yours,

zhao,

director of guangmin

**邀请信模版 英语范文 第二篇**

申请流程办理外国签证，无论是\*人办理外国签证，还是外国人办理其他国家签证，无论采取哪一种方式，是委托代办，还是自己直接办理，一般需要经过下列几个程序：

(1)递交有效的护照。

(2)递交与申请事由相关的各种证件，例如有关自己出生、婚姻状况、学历、工作经历等的证明。

(3)填写并递交签证申请表格。签证不同，表格也不同，多数要用外文填写、同时提供本人照片。

(4)前往国驻该国\*或领事馆官员会见。有的国家规定，凡移民申请者必须面谈后，才能决定;也有的国家规定，申请非移民签证也必须面谈。

(5)\*或者领事馆，将填妥的各种签证申请表格和必要的证明材料，呈报国内主管部属门审查批准。有少数国家的使领馆有权直接发给签证，但仍须转报国内备案。

(6)前往国家的主管部门进行必要的`审核后，将审批意见通知驻该国使领馆。如果同意，即发给签证。如果拒绝，也会通知申请者。(对于拒签，使领馆方面也是不退签证费的)

(7)缴纳签证费用。一般来说，递交签证申请的时候就要先缴纳费用，也有个别国家是签证申请成功的时候才收取费用。一般而言，移民签证费用略高，非移民签证费用略低。也有些国家和地区的签证是免费的。

——茶话会邀请信 (菁选2篇)

**邀请信模版 英语范文 第三篇**

dear professor wang,

on behalf of the student union of the english department, i\'m writing to invite you to give us a speech on chinese history.

we\'re going to have such a speech at 2:30 . this tuesday afternoon in the meeting room 401. it would be great honor if you can join in our activity

please inform us whether you could come. we\'re looking forward to favorable answer.

sincerely yours,

jimmy

亲爱的王老师：

我代表学生会和英语角写信给你邀请你给我们做一个关于中国历史的演讲。

我们打算在401会议室星期二下午2:30开这个演讲。如果你能来参加我们的活动将是我们莫大的荣幸。

请告知我们你是否会来。我们期待肯定的答复。

**邀请信模版 英语范文 第四篇**

dear monica,

this saturday is my birthday and i\'m going to hold a party in my house. as my best friend, i hope you will come. i think you will be free at that day. there will be cake, cookies, candies, pie and so on in the party. lily said she will dance for me at that night. it must be very interesting and exciting. by the way, the party begins at seven o\'clock, but i hope you can come a litter earlier to help me prepare something about the party. i am looking forward to your reply.

yours,

lee

亲爱的莫妮卡，

这个星期六是我的生日，我要在我家举办一个聚会。作为我最好的朋友，我希望你能够来。我觉得那天你应该是有空的。宴会上会有蛋糕，饼干，糖果，蛋糕等。莉莉说那天晚上她要为我跳舞。那肯定是非常有趣和令人兴奋的。顺便说一下，晚会是七点开始，但是我希望你能来早点帮我准备有关聚会的事。我期待你的答复。

**邀请信模版 英语范文 第五篇**

尊敬的签证官：

您好!

我是一名自助游爱好者，计划于20xx年x月x日带13岁的儿子出发去澳洲自助旅游，2月23日回国，这段时间是他的寒假期间。澳洲美丽的自然环境和繁华的`现代都市都深深吸引着我，Gold Coast、Great Barrier Reef、Great Ocean Road、Phillip Island、 SYDNEY 、 BRISBANE 、CAIRNS 、MELBOURNE。我希望能利用假期带儿子一起领略澳洲怡人的风光。我保证遵守当地法规，按时回国，因为：

一、我有很好的工作，在公司的重要部门任职，属于当地收入较高而且稳定的工作。

二、我的丈夫在\*\*\*有自己的公司(营业执照复印件附后)，经营良好。

三、我们在\*\*\*有自己的房产。

希望您能接受我的申请，顺祝您工作顺利!\*\*\*

自荐人：

时间：

**邀请信模版 英语范文 第六篇**

Dear Professor Wang,

On behalf of the Student Union of the English Department, I\'m writing to invite you to give us a speech on Chinese History.

We\'re going to have such a speech at 2:30 . this Tuesday afternoon in the Meeting Room 401. It would be great honor if you can join in our activity.

Please inform us whether you could come. We\'re looking forward to favorable answer.

>作文翻译：

亲爱的王老师：

我代表英语部学生会写信给你邀请你给我们做一个关于中国历史的演讲。

我们打算在401会议室星期二下午2:30开这个演讲。如果你能来参加我们的活动将是我们莫大的`荣幸。

请告知我们你是否会来。我们期待肯定的答复。

**邀请信模版 英语范文 第七篇**

dear sirs, it is our pleasure to invite your staff to come to japan for attending our business meeting which is going to be held from june 26th , XX until july 6th, XX. the invited person is: mr. name: mr. eldridge eric nicolas department: machinery & electronic position: senior section manager considering his attendance is really important for us, hence your kind cooperation in preparing business visa for the above person that enable his to have visit japan is highly appreciated. sincerely yours, kunihiro yamauchi group leader global human resources group

toyota tsusho marunouchi bldg,8-1, marunouchi 3-chome, chiyoda-ku, t okyo 100-8320, japan tel. +81-3-5288-21 1 / f +81-3-5288-9100 url. 1 ax. human resources & general affairs department

**邀请信模版 英语范文 第八篇**

老同学!

如今，你是否还记得那个夏日，那个离别伤感的日子，还有那些流泪的倾诉，缠绵的依恋，强忍的酸楚，无望的憧憬……还记得我们的中学时光吗?还记得我们曾共同拥有的温馨往事、纯情岁月吗？

往事虽不堪回首，但仍温馨如昨! 亲爱的同学，自XX年初夏一别，我们天各一方，分散四海，荏苒不惑年，当年同窗今散四方，在经历了现实生活的锤炼之后，我们磨砺去了些许幼稚，带走了些许淘气，但“同学”——这是久远的称谓，或许你感到陌生，不知能否唤醒你冰冻的记忆。我们一直相信：无论你回到故里，或远在他乡;无论你人生辉煌，或不尽人意;也无论你多么闲暇，或何等繁忙;甚至失意，甚至沮丧……你终究不会忘记曾经的那么一些人，一些事.那教学楼、那操场、那母校的晨铃，还有同学的情谊。因为在不\*凡的岁月里同一个理想激励着我们，我们曾朝夕相伴，拥有共同美好的时光……我们相遇、相识、相知和相伴。我们曾经嬉戏过孩提的无猜;骚动过少年的烦恼;放纵过青春的激情;追逐过浪漫的友情;蕴藏过暗恋的甜蜜. 这一切已成永恒的记忆。

也许，你把这一切都冰封收藏，悄悄期待着重逢的春光。我们和你一样，多少次梦里相聚，多少次心驰神往，更有“明天即将来临，却难得和你相逢”的感伤，但感伤何用?我们要行动!让我们暂时抛开尘世的喧嚣，挣脱身边的烦恼，走到一起，尽情享受老同学的温馨，去看看久违的面孔，听听记忆中的声音，说说离别后的思绪，谈谈友情，在融融的同学情中回首往事，畅想明天，交流感悟，相互鼓舞……让心栖息，忘却忧伤，让我们的同学之谊恒久永远永远……

相遇是一种缘分，相逢更是一种机会……来吧!亲爱的同学，我们很想约你.带上你的思念，带着我的追逐，让我们再次相逢，让我们都来珍惜这次机会，再次重温学生时代的美好时光……让我们放走心中的希望，期待人生的第二次握手，相聚在家乡。

在此,我们诚邀你参加，我们想：这样难得的欢聚，会因你的缺席而黯然失色，更令我们黯然神伤!来吧，亲爱的同学，让我们再次相聚，圆一个青春年少时未曾实现的梦，了一段青春年少时未能实现的缘，续一份今生今世永难忘怀的同学情……

此致：

祝你及全家幸福快乐!身体健康，万事如意!并预祝同学聚会圆满成功。

盼望你早作安排，如期赴约，并请尽快给予回复。

**邀请信模版 英语范文 第九篇**

Dear Professor White,

Many thanks for your letter dated 15th August, inviting me to attend and chair a session of the forthcoming 20\_ International Conference on Parallel Data Processing to be held in Bellaire, Michigan, from October 25 to 28, 201\*.

Much to my regret, I shall not be able to honor the invitation because I have been suffering from a disease since this summer. I am firmly advised that it would be unwise to undertake any distant and long travel in the near future.

I feel very sad to miss the opportunity of meeting you and many others in the field of Com\*r Science. I wish the conference a complete success.

Faithfully yours,

Wang Xuan

**邀请信模版 英语范文 第十篇**

Dear Mr. Johnson，

I take great pleasure in introducing Mary Brown one of my classmates and best friends to you. She is going to pursue her education as a postgraduate in your university after her graduation here. She and I had lived and studied together for four years. No friend deserves so much love and respect as she does. Now that we have finished our study here we had to part with each other.

Will you please give her some guidance in regard to the entrance examination? Any information you can provide，as well as your introduction for him to meet the future tutor shall be appreciated very much.

Yours truly，

Emma

**邀请信模版 英语范文 第十一篇**

Ding poison poison! Ding poison poison!

Rose garden kindergarten will have its first xxxforest music dancexxx! Do you want to go to the forest with us? Do you want to experience the art of nature with your kids? Is your child between two and six years old? Are you thinking about kindergarten? Do you want to know more about our kindergarten? We are scheduled to invite you and your child to the first xxxforest music dancexxx at the rose garden kindergarten this Saturday morning.

Activity time: 10:00 . on Saturday, December 3,

Location: outdoor adventure area of rose garden kindergarten, huangshan lu forest park, nansha

Activity fee: free

Activity requirements: suitable for entering the forest and prepare gloves, water and a small amount of food.

Activity registration hotline:

jia or

The quota is limited, want to report the speed!

We have prepared a wonderful event, and we look forward to your participation!

叮呤呤!叮呤呤!

玫瑰花园幼儿园要召开第一届“森林音乐舞会”啦!你们想和我们一起去森林游玩吗?你们想和孩子们一起体验自然中的艺术吗?您的孩子2-6岁吗?你们在考虑幼儿园吗?你们想更多地了解我们幼儿园吗?我们定于本周六上午10:00特邀请您和孩子来参加玫瑰花园幼儿园第一届“森林音乐舞会”。

活动时间：XX年12月3日(本周六) 上午10:00

活动地点：南沙黄山鲁森林公园 玫瑰花园幼儿园户外探险区

活动资费：免费

活动要求：适合进入森林的着装，并自备手套、水和少量食物。

活动报名热线：

贾老师 或

(名额有限定，欲报从速哦!)

我们准备了精彩的活动，期待你们的参与!

**邀请信模版 英语范文 第十二篇**

Dear sir/madam: Im delighted that you have accepted our invitation to speak at the Conference in [city] on [date]. As we agreed, youll be speaking on the topic... from [time] to [time]. There will be an additional minutes for questions. Would you please tell me what kind of audio-visual equipment youll need. If you could let me know your specific requirements by [date], Ill have plenty of time to make sure that the hotel provides you with what you need. Thank you again for agreeing to speak. I look forward to hearing from you. Sincerely yours, [name] [title]

**邀请信模版 英语范文 第十三篇**

To whom it may concern: I am writing this letter to invite our/my parents (name and brith days) to visit us in Canada this ing May for a period of 3 months。 It goes without saying that we will cover all expenses during their visit in Canada， which includes international air tickets， local transportation， accmodations， medical insurances and all other related expenses。 Your favourable consideration regarding their visa applications will be highly appreciated。 If you have any question regarding this matter， please kindly contact me/us at the address above。 Sincerely。

**邀请信模版 英语范文 第十四篇**

Dear Professor Wang,

On behalf of the Student Union of the English Department, I\'m writing to invite you to give us a speech on Chinese History.

We\'re going to have such a speech at 2:30 . this Tuesday afternoon in the Meeting Room 401. It would be great honor if you can join in our activity

Please inform us whether you could come. We\'re looking forward to favorable answer.

Sincerely yours,

Jimmy

**邀请信模版 英语范文 第十五篇**

Dear Jack,

Next Saturday is my birthday. I am going to have a birthday party at home in the evening. It will start at 7:00.

I have asked some of my classmates to come and I\'d like you to come, too.

I live at Shanghai Road. You can take bus and get off at the stop of Changjiang Road. My house is just across from the station. It\'s a white house with a black door. You can\'t miss it.

I do hope you will come.

Yours,

Jim

**邀请信模版 英语范文 第十六篇**

Dear Professor Wang,

On behalf of the Ohio State University and the IEEE Computer Society, I would be very pleased to invite you to attend and chair a session of the forthcoming 20xx International Conference on Parallel Data Processing to

be held in Bellaire, Michigan, from October 25 to October 28, 20xx.

You are an internationally acclaimed scholar and educator. Your participation will be among the highlights of the Conference.

We sincerely hope that you could accept our invitation. As you know, this is the 10th anniversary of the Conference and we plan to make it a truly international meeting. We have accepted many papers from several foreign countries, including two from China.

If you can come, please let us know as soon as possible, since we have to prepare the final program soon. We are looking forward to your acceptance.

Sincerely yours,

Peter White

**邀请信模版 英语范文 第十七篇**

Dear Mr. / Ms,

We are pleased to introduce Mr. Wang You, our import manager of Textiles Department. Mr. Wang is spending three weeks in your city to develop our business with chief manufactures and to make purchases of decorative fabrics for the coming season.

We shall be most grateful if you will introduce him to reliable manufacturers and give him any help or advice he may need.

Yours faithfully,

Yang Ning

**邀请信模版 英语范文 第十八篇**

xxx

subject: introduction

dear mr. / ms,

we are pleased to introduce mr. wang you, our import manager of textiles department. mr. wang is spending three weeks in your city to develop our business with chief manufactures and to make purchases of decorative fabrics for the com#ing season.

we shall be most grateful if you will introduce him to reliable manufacturers and give him any help or advice he may need.

yours faithfully,

yang ning

**邀请信模版 英语范文 第十九篇**

Dear [Susan]:

I know you are interested in [oil painting], so I’m sure you’ll be interested in [Mr. and Mrs. Lin dun]! They are coming here to supper

[next Sunday night, October the twelfth], and we’d like you and [Walter] to come, too.

[Mr. and Mrs. Lin Dun] are that very charming couple we met in [London] last summer. They have a wonderful collection of [oil paintings of various stages]; and I understand that Mr. Lin Dun is quite an authority on [oil painting]. I’m sure you and Walter will thoroughly enjoy and evening in their company.

We’re planning supper at six; that will give us a nice long evening to talk. If I don’t hear from you before then, I’ll be expecting you on the [twelfth]!

Affectionately yours,

Li Ming

**邀请信模版 英语范文 第二十篇**

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**邀请信模版 英语范文 第二十一篇**

尊敬的签证官：

您好!

我是一名自助游爱好者，计划于20xx年x月x日带13岁的儿子出发去澳洲自助旅游，2月23日回国，这段时间是他的.寒假期间。澳洲美丽的自然环境和繁华的现代都市都深深吸引着我，Gold Coast、Great Barrier Reef、Great Ocean Road、Phillip Island、 SYDNEY 、 BRISBANE 、CAIRNS 、MELBOURNE。我希望能利用假期带儿子一起领略澳洲怡人的风光。我保证遵守当地法规，按时回国，因为：

一、我有很好的工作，在公司的重要部门任职，属于当地收入较高而且稳定的工作。

二、我的丈夫在\*\*\*有自己的公司(营业执照复印件附后)，经营良好。

三、我们在\*\*\*有自己的房产。

希望您能接受我的申请，顺祝您工作顺利!\*\*\*

自荐人：

时间：

**邀请信模版 英语范文 第二十二篇**

To whom it may concern,

i deem it a great pleasure to write this letter of reference on behalf of mr ma to support his

application to study in your university.

i am the dean of finance school in xxxn commerce of university boustead college of international finance and economics, and mr ma is one of my students majoring in international finance and trade. i have known his very well in terms of personality and academic performance. the intelligent nature and sense of logical \*ysis make his powerful in mastering complicated theories. in his active participation in the campus activities, he has demonstrated his intellectual independence as well as impressive ability. additionally, he expresses his ideas clearly and has good \*ytical skills, which give me deep impression. to my surprise, mr ma finihed any tasks very excellently thanks to his agile mind and quick \*ysis ability.

based on my appreciation of such an ambitious student who receives the challenge bravely, i strongly support he’s decision of highis academic pursuit without reservation. and i sincerely hope my recommendation will receive your favorable consideration.

yours honestly,

xxx

**邀请信模版 英语范文 第二十三篇**

Dear Smith,

Im honored on behalf of our school to invite you to attend the evening party in celebration of our schools 50th anniversary. Here is the information in detail.

As scheduled, the performance is due to start at 20 oclock and end at 22 oclock on September 20, are arranged to sit in seat 6, row 4, section 3 where you can feast your eyes. At the party, folk songs will be performed, poem recitation and students group dance included.

By the way, you can take bus to the party venue, the Youth Activity Center located northeast of the crossroads where Xinghua Street meets University Road.

Looking forward to hearing from you soon.

Yours,

Li Hua

**邀请信模版 英语范文 第二十四篇**

尊敬的签证官：

您好!

我是一名自助游爱好者，计划于20xx年x月x日带13岁的儿子出发去澳洲自助旅游，2月23日回国，这段时间是他的寒假期间。澳洲美丽的自然环境和繁华的现代都市都深深吸引着我，Gold Coast、Great Barrier Reef、Great Ocean Road、Phillip Island、 SYDNEY 、 BRISBANE 、CAIRNS 、MELBOURNE。我希望能利用假期带儿子一起领略澳洲怡人的风光。我保证遵守当地法规，按时回国，因为：

一、我有很好的工作，在公司的重要部门任职，属于当地收入较高而且稳定的`工作。

二、我的丈夫在\*\*\*有自己的公司(营业执照复印件附后)，经营良好。

三、我们在\*\*\*有自己的房产。

希望您能接受我的申请，顺祝您工作顺利!\*\*\*

自荐人：

时间：

**邀请信模版 英语范文 第二十五篇**

Dear classmates:

In order to improve the communication between teachers and students, teachers and students of our school show style, in the New Year approaching, with xxxChinese familyxxx as the theme of our school teachers and students 20xx years of new year\'s Day festival will meet with faculty and students.

By then, we sincerely invite you and parents to attend the new year\'s Day party, eagerly look forward to your arrival!

University

**邀请信模版 英语范文 第二十六篇**

Dear Petty,

I hope you didn’t make any plane for this weekend. You know I am moving into the new house, and I sincerely invite you to come to my new house. I will hold a celebration party on Saturday night. The scenery here is fantastic that I am sure you will like it. On Saturday, you can walk around my house after you get here. The party will begin at 7:00. You can live in my house that night. On Sunday, we can go fishing or play table tennis. So please do some preparation for them. You can drive here a...

**邀请信模版 英语范文 第二十七篇**

An Invitation

Dear Blake,

Mrs. White will soon leave for the United States and we will held a farewell party for her which takes place from 6:00 . to 7:30 . on Friday, May 20, 20\_ at the School Club. I am very pleased to invite you toparticipatein the farewell party. Another two foreign teachers you know, Mr.

Frazer and Miss Gree are also invited. Please join us to say goodbye to Mrs. White. You are hoped to arrive at 5:50 . I look forward to see you on May 20.

Yours sincerely,

Yan Yang

——英文商务邀请信函3篇

**邀请信模版 英语范文 第二十八篇**

Dear, I\'m glad to know that your graduation party is coming. I really want to join this party and enjoy the happy time. I believe it will be very interesting and easy to forget.

But my parents invited some relatives to have dinner and chat in my house. So I am worried that I can\'t attend your graduation party. I sincerely invite you to come to me this Saturday evening Come home, tell me what happened at your party.

Will you accept my invitation? I look forward to seeing blessings at night,.

中文翻译：

亲爱的，很高兴知道你的毕业晚会快到了，我真的很想参加这个聚会，享受这个快乐的时光，我相信这会很有趣，很容易忘记的，但是我的父母邀请了几个亲戚在我家里聚在一起吃晚饭聊天，所以我担心我不能参加你的毕业晚会，我很真诚这个星期六晚上请你到我家来，告诉我你聚会上发生的一切，你会接受我的邀请吗？我期待着在夜晚看到祝福，。

**邀请信模版 英语范文 第二十九篇**

Dear Tom，

I am glad to hear you will come China to teach students. You told me that you wanted to rent a house near the school . For your requirements , I found a suitable house for you .The house detailed information as follows.

The house is located in the crossing of the North Street with a bedroom and a living room . It is on the second floor and covers an area of 70㎡. The shining point of this house is that il has enough furnitures and is opposite to the south .At there not only can you go to the gym to do physical exercise , but also can go shopping gladly by convenient traffic . The rent is 4500 yuan a month. If you want to know more about the house , please call 15382649512.

I sincerely hope that the information I offered will be beneficial for you .

Yours, Lihua.

**邀请信模版 英语范文 第三十篇**

Dear Rose,

Im going to the cinema next Saturday evening to see Pacific Rim , and I have two tickets. Would you like to come?

The film starts at 19:00. Maybe we can meet at the gateway of the department store and have dinner before the film starts.

Please give me a call if you can come.

Looking forward to seeing you by then.

Love,

John

**邀请信模版 英语范文 第三十一篇**

Dear Sir or Madam:

We are very pleased to invite Mr. come to our company for visiting and business negotiation. The business trip will start from 30th Oct. 20xx . And because the long business co-operation in future between company. and us, they will come to China for many times. Please note, however, that we don’t assume any legal or financial responsibility whatever regarding the presence of in China. All expenses of ’Sjourney to/from China, their stay in China as well as health insurance will be borne by their employers. We send you our kindest regards and best wishes for a pleasant trip.

**邀请信模版 英语范文 第三十二篇**

Dear Zhang Ming,

As my birthday will take place on next Saturday, my parents have insisted on having a birthday party for me. They are very anxious to meet all my young friends, and they want me to have a good time on this occasion.

The party will begin at 7 o\'clock this Saturday come early. You can take a No. 15 bus and get off at Xinjiang Road. Go straight ahead and walk across Wulian Street. The restaurant is on the corner of the street. Its name is Da Fang Restaurant. We are looking forward to seeing you then.

With best wishes!

Yours sincerely,

XXX

——英语邀请信作文 (菁选3篇)

**邀请信模版 英语范文 第三十三篇**

To whom it may concern:

I am writing this letter to invite my parents (Mr. Passport and Mrs. Passport No. ) to visit me in Canada this coming June for a period of 2 months.

The purpose of the visit is social as well as tourism within Canada. During their visiting, they will stay with me at the address as bellow and we will be responsible for all her expenses including the round trip air fare to Canada, food, housing, travelling within Canada, medical insurance and her all the other expenses.

We will make sure that my mother will leave Canada before the expiration of her authorized stay. Please kindly grant them a Temporary Resident Visa.

Your favorable consideration regarding their visa applications will be highly appreciated. If you have any question regarding this matter, please kindly contact me as bellow.

Sincerely,

(邀请人姓名)

Tel:

Email:

Address

**邀请信模版 英语范文 第三十四篇**

申请流程办理外国签证，无论是\*人办理外国签证，还是外国人办理其他国家签证，无论采取哪一种方式，是委托代办，还是自己直接办理，一般需要经过下列几个程序：

(1)递交有效的护照。

(2)递交与申请事由相关的各种证件，例如有关自己出生、婚姻状况、学历、工作经历等的`证明。

(3)填写并递交签证申请表格。签证不同，表格也不同，多数要用外文填写、同时提供本人照片。

(4)前往国驻该国\*或领事馆官员会见。有的国家规定，凡移民申请者必须面谈后，才能决定;也有的国家规定，申请非移民签证也必须面谈。

(5)\*或者领事馆，将填妥的各种签证申请表格和必要的证明材料，呈报国内主管部属门审查批准。有少数国家的使领馆有权直接发给签证，但仍须转报国内备案。

(6)前往国家的主管部门进行必要的审核后，将审批意见通知驻该国使领馆。如果同意，即发给签证。如果拒绝，也会通知申请者。(对于拒签，使领馆方面也是不退签证费的)

(7)缴纳签证费用。一般来说，递交签证申请的时候就要先缴纳费用，也有个别国家是签证申请成功的时候才收取费用。一般而言，移民签证费用略高，非移民签证费用略低。也有些国家和地区的签证是免费的。

**邀请信模版 英语范文 第三十五篇**

1. It will begin at 2:00 pm and last two hours, during which time 15 well-prepared contestants will deliver their speeches.

它将于下午两点钟开始，四点钟结束，在此期间将会有十五位准备充分的参赛者发表演讲。

2. We will start at 8:00 am and arrive there at 9:00.

我们将会在上午八点出发，九点到达那里。

3. During the afternoon, we’ll...together.

下午，我们会一起......

4. Remember to take water and lunch with you.

记得带上水和午餐。

5. By the way, you may take Bus No. 322 in front of your apartment and it will take you directly to the club.

顺便说一下，你可以乘坐你家公寓前的322路公交车，它会直接把你带到俱乐部。

6. I know you are a native speaker of English and an English teacher, and I, on behalf of our school, sincerely invite you to be part of the contest.

我知道你的`母语是英语，还是一个英语老师。我，代表我们学校，真诚的邀请你来比赛现场。

7. Since you are so eager to improve your English, it will prove to be a great chance.

既然你如此渴望提高英语，这会是一个很好的机会。

8. I’m sure that you will enjoy yourself there.

我保证你在那里会过得很愉快。

结尾句

1. We will feel much honored if you could come.

如果你能来，我们会非常荣幸。

2. We are looking forward to your coming.

我们期待着你的到来。

3. I am longing to see you soon.

我期待着尽早见到你。

4. Will you be available during that time? Please contact me at 1234567 at your earliest convenience.

那期间你有空吗?请方便时尽快给我打电话1234567。

5. Would you please let me know as soon as possible if you can accept my invitation?

请尽快告诉我你能否接受我的邀请好吗?

**邀请信模版 英语范文 第三十六篇**

Dear sir/madam:

I\'m delighted you hae accepted our initation to speak at the conference in [city] on [date].

As we agreed, you\'ll be speaking on the topic xxxxxx from [time] to [time]. there will be an additional minutes for questions.

Would you please tell me what kind of audio-isual equipment you\'ll need. if you could let me know your specific requirements by [date], i\'ll hae plenty of time to make sure that the hotel proides you with what you need.

Thank you again for agreeing to speak. i look forward to hearing from you.

Sincerely yours,

**邀请信模版 英语范文 第三十七篇**

To whom it may concern:

I am writing this letter to invite our parents (name and brithdays) to visit us in (country) this coming (month) for aperiod of 6 months.

It goes without saying that we will cover all expenses duringTheir visit in (country), which includes international air tickets, local transportation, accmodations, medical

insurances and all other related expenses.

Your favourable consideration regarding their visa Applications will be highly appreciated. If you have any question regarding this matter, please kindly contact me at the address above

Sincerely,

**邀请信模版 英语范文 第三十八篇**

Dear Lucy

How time flies! I haven\'t seen you for ages! I really miss you.

I\' m writing to tell you about an activity to be held in the coming summer holiday. I know that you have great interest in ancient China. When I got the information that there will be a voyage called Discover The Maritime Silk Route, I immediately wanted to invite you to join it with me. The voyage will last for two weeks from June 17, and we will get on a big ship from Quanzhou, which is the beginning of the route. Finally, we will finish the voyage in Japan. During the voyage, we can communicate with each other. Besides, the organizer will show us some excellent performance about the history in that time.

Looking forward to your early re\*!

Yours,

Li Hua

**邀请信模版 英语范文 第三十九篇**

dear mr. / ms.,

this is to introduce mr. frank jones, our new marketing

specialist who will be in london from april 5 to mid april on business.

we shall appreciate any help you can give mr. jones and will always be happy to reciprocate.

yours faithfully,

xxx

亲爱的先生/女士,

这是介绍弗兰克琼斯先生，我们的新市场

专家将于4月5日至4月中旬在伦敦出差。

我们将感激你给琼斯先生的任何帮助，并将永远乐于报答。

你忠实的\',xxx

**邀请信模版 英语范文 第四十篇**

May 5,20xx

Dear Mike,

This Saturday is my birthday and my parents will hold a simple celebrating party for me. I am glad to invite you to come to the party. Blair, Emma and Roan will also be invited. I am sure we will have a good time. We will have dinner at 18:30 so that you are wished to come at 18:15. My mother is a good cook and you will enjoy the dishes. After the dinner, we will play some small games and then eat the cake. My parents and I sincerely expect you to come and hope to see you then.

True yours,

Daniel

亲爱的迈克：

这个星期六是我的生日，我父母将给我举行一个简单的庆祝派对。我很高兴邀请你来参加派对。我也邀请了xxx，艾玛和罗恩。我相信我们会度过一段美好时光的。我们将在6点半吃晚饭，所以希望你们6点15能到。我妈妈厨艺很好，你们一定会喜欢的。吃完晚饭，我们会玩一些小游戏，然后吃蛋糕。我父母和我都真诚期望你们来，希望到时能看到你们。

爱你的丹尼尔

**邀请信模版 英语范文 第四十一篇**

dear sir or madame,

it is with great pleasure that i write to recommend courtney alexander to you. i have known courtney for the pst two years and have had the pleasure of having her in my united states history class during her junior. in the class she ws one of the most outstanding students. at the semester final she earned high grade of 91, which should be a according to our grading system. i also found her good at other studies. after classes, she had personal talks with me many times. she indicated a great interest in teching. during tht time i found her to be a bright, diligent, friendly youn woman. besides, courtney is not afraid of hard work, and is a team \*er. her ability to work with her clssmates is a special quality that will benefit her as she moves on to the next level. throughout the year, she worked cooperatively with those seated around her in reviewing notes, going over possible examination materials, and working through some of the more difficult her contributions to my class, the promissing young girl helped not only herself, but also others around her who were not progressing and improving as quickly as she could. courtney alexander is undoubtedly a student with the potential for great success at the next level. in my opinion, courtney alexander was born a teacher, which can be further developed and she is sure to give all of you a big surprise in the years to come. so i enthusistically recommend her for admission to your university.

if you have any questions or concerns in regards to courtney, plese feel free to contact me at . thank you for your time.

**邀请信模版 英语范文 第四十二篇**

May 5,20xx

Dear ,

This Saturday is my birthday and my parents will hold a simple celebrating party for me. I am glad to invite you to come to the party. Blair, Emma and Roan will also be invited. I am sure we will have a good time. We will have dinner at 18:30 so that you are wished to come at 18:15. My mother is a good cook and you will enjoy the dishes. After the dinner, we will play some small games and then eat the cake. My parents and I sincerely expect you to come and hope to see you then. True yours,

Daniel

**邀请信模版 英语范文 第四十三篇**

邀请信 invitation letter

Outline

P1【自我介绍.写信目的邀请】P2【活动介绍.邀请.活动介绍.邀请】P3【客套.要求.期待】

Para1,S1,make a sincere apology, for my carelessness

example

Dear Sir or Madam,

I am head of a household electric appliance plant, which is a major manufacturer of high-quality recorders. Im writing the letter for the purpose of inviting you to the exclusive presentation of our new models and a reception.

The presentation is scheduled to take place at Noble Hotel on the third of January. Ill fell it an honor if you could come. There will also be a reception at the tow . I hope you will attend too.

Since your presence is of vital importance to this occasion, I do hope you can make it. Just call our office at , and we will glad to reserve a place for you. Im looking forward to seeing you at that day.

Yours truly,

Li Ming

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