# 报关员英文简历模板汇编202\_

来源：网络 作者：青苔石径 更新时间：2024-01-12

*name: \*\*\* gender: female　　wedlock: married nation: yi　　residence: \*\*\* age: 28　　location: \*\*\* height: 160cm　　target locat...*

name: \*\*\* gender: female

　　wedlock: married nation: yi

　　residence: \*\*\* age: 28

　　location: \*\*\* height: 160cm

　　target locations: zhejiang、 jiangsu、 shanghai

　　target positions: trading-customs commissioner

　　trading-foreign trade commissioner/assistant

　　education

　　20\*\*-09 ～ 20\*\*-07 shanxi university of finance & economics international trade bachelor degree

　　training

　　20\*\*-06 ～ 20\*\*-06 fei yue dian feng qi hua about team cooperation

　　work experience5 years 0 months work experience,and served on 4 companies.

　　【company name】 (20\*\*-07 ～ 20\*\*-02)

　　company type: foreign enterprise company category: machine-building,machine,heavy industry

　　job title: customs commissioner positions: customs commissioner

　　job description: i am in charge of following up the whole plant machinery and spare parts imports, preparing relevant documents such as invoices, packing list, ccc certificate, 0 certificate, and communicating with italy about delivery issues.

　　reason for leaving: family

　　【company name】 (20\*\*-05 ～ 20\*\*-06)

　　company type: foreign enterprise company category: textile industry

　　job title: customs commissioner positions: customs commissioner

　　job description: i took responsibility for the work of the import declaration with other two partners.our duty contain much detail, such as filling out declaration sheet,completing the pre-entry, checking , sending the declaration data to the customs and completing customs clearance in counter , until the goods are transported to our warehouse; keeping communication with related departments such as the terminal,purchasing department, production department, documentary team, warehouses,and so on; to make sure works can be done smoothly; transferring necessary information to relevant person and file all the document.

　　reason for leaving: search for better offer

　　【company name】 (20\*\*-04 ～ 20\*\*-01)

　　company type: foreign enterprise company category: electrical,micro-electronics

　　job title: customs commissioner positions: customs commissioner

　　job description: i took responsibility for the factory\'s customs clearance , such as importing material, exporting finished goods and scraping pieces of the material and so on. besides, i undertook some material planning work and analyzing and reducing our department\'s costs.

　　reason for leaving: missing my id card

　　【company name】 (20\*\*-08 ～ 20\*\*-03)

　　company type: foreign enterprise company category: electrical,micro-electronics

　　job title: customs declaration assitant positions: export commissioner

　　job description: i took responsability of factroy\'s all import business,following up the delivery all the time,checking bill and asking for payment of transportation,dealing with other things the manager demand.

　　reason for leaving: i intend to hunt for a suitbale job for my further development,such as declarant and so on

　　project experience

　　improve customs workflow (20\*\*-08 ～ 20\*\*-02)

　　job title: customs commissioner

　　project description: in order to improve work efficiency, to meet the growing business, our customs department was pided into four team, the import, export, inspection, handbook, to finish continuous improvement within six months. our target is ensure timeliness, accuracy rate, volume of business, and department high efficiency operation

　　responsibility: as the import team leader, i gathered all the team members to discuss and determine the direction and methods, pision of labor. with the actual situation, the main direction of our team was to change all the manual operation to computer operation, the target was to achieve the elimination of manual errors, the computer automatically calculate, easy to modify and review, shorten the declaration time. in the project implementation process, i was responsible to design a program in accordance with requirements of customs and automatic classification and calculation (ie, we entered original data into computer in accordance with the document, then got finished declaration sheet after computer process). after nearly three months of the trial and repeated changes, the three import members can complete the daily work on time which is need four people to complete overtime before.

　　special skills

　　professional title:

　　computer level: intermediate

　　computer skills: i can use excel & word proficiently, input character 50-60 per minute.

　　strengths: 1.good occupation ethics, good resistance to stress and optimistic and positive attitude;

　　2.cet-6,customs declaration and inspection qualification certificates;

　　3.grasp comprehensive knowledge of all aspects of international trade;

　　4.c1 driving license.

　　language skills

　　chinese: good cantonese: general

　　english level: cet-6

　　english: good

　　career objective

　　career direction: in the past five years, i got some valuable experience on all aspects of international trade such as shipping and clearance and inspection. in the future, i hope to achieve success in international business. this is not only my career goal but also interest

　　requirements: be requested indispensable insurance

　　self info.

　　self assessment: as to my major international trade, i’m familiar with the procedure of international trade and related documents, such as shipping and customs clearance. in everyday life, i have a strong capacity of communication. i enjoy not only the team work but also finish the work independent without supervision. besides, i always pay attention to related knowledge cultivation, such as computer skill and english skill.

　　i\'ve done well on my job, and gained valuable experience from it. the most important point is that i have different work experience which gives me more in-depth understanding and makes me engaging in international trade.

　　hobbies: singing, reading, playing pingpang

　　rewards

　　improve workflow 20\*\*-02-18

　　certifications

　　cet-6 20\*\*-02-01

　　customs qualification certificate 20\*\*-01-22

　　inspection qualification certificate 20\*\*-03-20

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