# 最新述职报告

来源：网络 作者：醉人清风 更新时间：2024-09-12

*述职报告 一ï¿½ï¿½ï¿½ï¿½ï¿½ï¿½òºï¿½!ï¿½ï¿½ï¿½ç¹ï¿½ï¿½ø²ï¿½ï¿½ï¿½ï¿½ï¿½xxï¿½ï¿½ï¿½ï¿½ï¿½ï¿½ï¿½ï¿½ï¿½ò½ï¿½ï¿½ï¿½20xx-20xxñ§ï¿½ï¿...*

**述职报告 一**

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**述职报告 二**

尊敬的各位老师、同学：

大家好!我是公关部部长xx，下面由我进行20xx-20xx学年度第一学期北京工业大学学生会公关部的个人述职报告。首先，请允许我对北京工业大学学生会公关部的职能进行阐述。公关部是代表学生会形象的部门。主要负责学生会与各高校学生会、各社会团体的沟通和交流，为学生会的活动提供社会资源、开拓社会平台。下面，我正式开始我的工作个人述职报告。

我们相识在xx年的9月，一教的五层，严格的面试，精彩的表现，憧憬的眼神。

经过层层考验，32名09级新同学脱颖而出，9月25日，红榜公示，全部新干事收到并回复确认短信，09届公关部正式成立。

第一次群发短信，第一次例会，第一次自我介绍\"找酷\"，各样的活动出现在了公关部内，出游、游戏、聚餐\"读万卷书行万里路\"第五届读书文化节。此次活动我们大胆创新，除传统的旧书市以外，加入了游戏式的开幕式和知识文化展览，并在整个活动中邀请了各院学生会参与，本次活动09级干事表现出色，得到了很好的锻炼，此外，与各院会的合作也受到好评，为以后校会、院会间的联系打下了良好基础。

交流联谊公关部是学生会与院学生会、各高校及各社会团体沟通、交流的桥梁，因此联谊在工作中也占据着十分重要的位置。

本学期，在内联方面我们与各院会建立了日常联系，为日后的合作做好了铺垫。

在外联方面我们与演示中的高校进行了交流，并制定了外联策划，为下学期的互访活动做好了准备。工作中，我部的08级副部长及骨干尽心尽职，干事们也积极联系，在大家的共同努力下，公关部圆满完成了本学期的交流及接待任务。

总的来说，本学期的工作是忙碌而充实的，各项任务有序进行并且已圆满结束。经过一个学期的锻炼，不论是公关部整体还是每位成员的业务水平都有了很大的提高。

当上公关部部长已经一个学期了，我发现自己较以前有了一些改变。在做干事的时候，考虑到的多是对于自己的锻炼，而现在，作为北京工业大学校级学生干部，作为公关部这个大家庭的家长，我清楚的认识到自己应该看的更高更远，工作的时候，我们dai表的不再是个人，不只是公关部，而是北京工业大学学生会，北京工业大学，因此我们要表现得足够好，要把学生会最好的一面展示出来，为学校争取到最大的利益。

在公关部已经有一年半的光景，大一的时候我有一个好部长，她带领我们做了很多有意义的事，站在部长后面，我觉得很骄傲;现在我有一批好部员，他们和我一起把很多有意义的想法一一变成了现实，走在他们前面，我感到很自豪!

公关部的路并不平坦，实话说，不顺心的时候也是有的，可是，每次看到我的干事们信任的目光，一份使命感就会涌上心田，我有责任把公关的路走宽，为我的干事们提供更多的机会，哪怕道路再曲折，也不会驻足，我只求一路上有你们同行。你们的出色，让我感到了无比的幸福;你们的信任，是我前进的最大动力!

公关部上半学年的工作顺利而圆满，我想感谢主席和副主席们，你们在工作中的指导，让我的能力有了很大提高，在生活上的关心，让我倍感温暖;想感谢08级的各位部长、副部长及各部骨干，并肩作战让我不曾孤单。

我知道，在我们的工作中也还存有一些问题，在此，我谨dai表公关部向大家作出承诺，我们会在今后不断改进，不断努力，力图为学生会的发展做出更大的贡献。

述职人：xxx

20xx年xx月xx日

**述职报告 三**

各位领导、各位同志：

今年以来，我站在镇党委、镇政府和水产局的正确领导下，加强与各部门的配合协作，通过全站人员的共同努力，各项工作均得到了有序落实，取得了一定成绩。下面就这一年来的工作情况简要汇报。

今年以来我们始终坚持集中学习和平时学习相结合，政治学习与业务学习相结合，学习与实践相结合的原则，通过学习使我们的政治水平和业务技能得到较大提高，为人民服务的作风得到良好的改进。

我们水产站的工作是与“水”相关，与“渔民”相联，以服务为主线，根据党委、政府和水产局的要求，我们主要做了以下几个方面的实事：

对这项工作，我站明确专人负责，通过电话到门到户到塘口等形式及时通知本镇渔农民到兴化渔政渔港办理年审。在年审的过程中，严格执行工作纪律，依法办事，决不搭车收费，切实维护渔农民的利益。

我们认真执行上面政策对油补对象要求各村认真审核，报经镇政府确认后，上报市水产局。所有享受油补的对象，及时通过电视、公告栏等进行公示，做到“公开、公正、公平”，接受社会各界监督。对公示无异议后的补贴对象，经市财政局审核，通过“一折通”系统打卡发放至享受对象。

为了全面提升渔业科技创新能力，培育一批有文化、懂技术、善经营、能创业的新型渔农民，我们组织全镇养殖户参加水产养殖知识培训班3期，参训人数150多人次，发放证书100人。

按照市水产局的要求，走村入户认真调查全镇水产养殖情况，掌握实际的养殖信息，对所有塘口、河口进行系统的gps定位。通过给养殖户发送一封信，要求到村级组织办理经土地流转中心鉴证的规范合同，从而落实养殖证的换发工作。

为及时把渔业养殖技术方便、快捷传递给养殖户，我站今年共印发养殖技术3期，350份左右，切实解决了渔民朋友生产过程中的难题，普及了渔业科学知识。

电捕鱼对渔业生态资源破坏程度大、强、深，我站坚决配合渔政站开展工作。今年共抓获电捕鱼4起，已处罚到位2起，1起现移交法院强制执行，1起正在处理中。

回顾一年来的工作，取得了一些成绩，但对照领导的要求，还存在一定差距和诸多不足。首先，工作缺乏创造性，不善于从工作中发现问题，解决问题;其次，某些工作计划的落实不够到位，有畏难情绪;再次，与水产养殖户有效沟通不够。在今后的工作中，将继续保持优点，不断积累工作经验，对存在的问题和不足加以克服，努力提高自己的工作能力和水平。

以上述职，不到之处，敬请领导和同志们批评指正。

**述职报告 四**

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